



REGISTRATION FORM

Registration
begins Aug. 3

OPC Social & Activity Center | 650 Letica Dr. Rochester, MI 48307 | OPCcenter.org

SATURDAY, NOVEMBER 7 | 9 am - 3 pm

Supporting Sponsor:



Please Print

Artist / Name #1: _____

Name on this line will appear on all printed material

☐

Member

☐

Non-Member

Phone: _____

Email: _____

Mandatory to receive communications

Description of Artwork: _____

Artist / Name #2: _____

(if sharing table ONLY)

Name on this line will appear on all printed material

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Member

☐

Non-Member

Phone: _____

Email: _____

Mandatory to receive communications

Description of Artwork: _____

You may NOT register for another artist unless sharing a table. Each artist needs their own registration form **except if sharing a table.*

Exhibit Set-Up Options:

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Day Prior (4:00 - 7:00 pm)
Volunteers available to assist

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Event Day (7:00 - 8:30 am)
No volunteers to assist

I have read the Exhibitor Guidelines (Signature) _____ Date: _____

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Table Registration

- **\$85 per space** - includes (1) 8' table & (2) chairs
 - Space behind tables varies on location
 - No space between tables except at end of a row (limited availability)

• I am registering for:

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1 Table

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2 Tables

maximum 2 tables per person

maximum 2 participants per 8' table

**Space
Limited!**

• Special Requests

first come first serve basis

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I need electricity

- Limited availability - provided for displays only
- NOT for cell phones - *bring your own battery charger*

***YOU PROVIDE** Extension cords, display fixtures & table coverings

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**Payment required WITH
completed Registration Form**

Credit Card Payments:



IN PERSON: 8:30 am - 3:30 pm | M-F
Cashiers Office

BY MAIL: Check payable to "OPC
Artisan Market" with registration form.

BY PHONE: Mail or email registration
form to lyoung@OPCcenter.org and a
cashier will call you for payment.

INQUIRES: LISA YOUNG
lyoung@OPCcenter.org | 248-659-1037

Registration Aug. 1 - October 16, 2026

**Registration and Guideline Forms
available at: OPCcenter.org**

Registration # _____ Table # _____ For OPC Use only



EXHIBITOR GUIDELINES

Saturday, November 7 | 9:00 am – 3:00 pm

- Registration for members and non-members Aug. 1 - Oct. 16. Full payment due at registration.
- **\$85 Entry Fee** includes one 8 ft. table and two chairs. No space between tables except at end of row. Some space behind tables for displays.
- **ALL** artists will be located in **OPC GYM, GYM HALLWAY or LOBBY.**
- Table locations issued by registration date and need to vary vendor merchandise.
- Participants may rent up to 2 tables or share a table (maximum of 2 artists per 8 ft. table).
- Each artist must register/pay for their own table(s) unless you are sharing a table.
- Complete and return Registration Form when you register. Vendor names appear on table cards, name tags and vendor booklet exactly as indicated on your registration form. **Fill out registration form completely and legibly.**
- All art work & display accessories must fit on tables provided or the space **directly behind** table (approx. 3-5 feet). No displays blocking aiseways. Participants must provide their own display accessories, easels, grids, etc. All grids must be **free-standing**. We cannot guarantee a wall. Special requests first come, first served basis.
- **YOU** provide your own table covering and extension cord, if needed.
- Set up Friday evening 4 - 7:00 pm (do not arrive earlier) OR Saturday morning 7 - 8:30 am. Indicate choice on registration card. Gym will be locked at 7 pm Friday evening to secure your merchandise. Tables in hallway and lobby are secure - staff will be last to leave. We suggest you cover merchandise in these areas.
- Unload at doors marked Vendor Entrance. Limited carts available, bring your own if you have them. On Saturday, all vendors park vehicles in lower lot until full to save space on main level for customer parking. Overflow and vendors in lobby park in upper lot at the east end.
- Participants responsible for set-up & dismantling their own displays.
- **Participants must remain until sale closes at 3:00 pm.** You may NOT dismantle your display(s) before this time - NO EXCEPTIONS.
- **All items must be handcrafted by the seller.** No wholesale merchandise or food from unlicensed kitchens allowed.
- **ADVERTISING THIS EVENT IS A SHARED RESPONSIBILITY – Record your email legibly on registration card to receive digital flyers and to help us connect with you.** OPC will post one to two local classified ads, notices in OPC Newsletter, Constant Contact and postings on OPC Website and Facebook pages.
- **OPC is not responsible for any damage or loss of merchandise.** If you leave your space, arrange for your own replacement. We do not provide volunteers to assist at your tables. Vendors are responsible for their own money and change.
- **Morning** snack, coffee, tea and water provided for exhibitors. No food concessions available. Bring your own lunch.
- **No refunds after Oct. 1.** If you cancel after this date, consider your participation fee a donation to the Enrichment and Art Department.

HAVE FUN & MAKE LOTS OF MONEY!

Lisa Young

OPC Enrichment & Art Department | 248-659-1037 | lyoung@OPCcenter.org





LOCAL ARTISTS
& CRAFTERS

SATURDAY,
NOVEMBER 7
9 am - 3 pm

Shop Unique
Shop Handmade

PUBLIC WELCOME

\$3 at the door
Support the Arts at OPC

INFORMATION:

Lisa Young | 248-659-1037
lyoung@OPCcenter.org



OPC

SOCIAL & ACTIVITY CENTER

The Best Place To Be 50+

650 Letica Drive, Rochester | 248-656-1403 | OPCcenter.org

Supporting Sponsor:

