

OLDER PERSONS' COMMISSION MARCH 6, 2025

MEETING of the **OLDER PERSONS' COMMISSION** held at the OPC Social & Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan 48307.

CALL TO ORDER

The Thursday, March 6, 2025, Governing Board Meeting was called to order by Chairman Walker at 5:00 p.m.

ROLL CALL

Present: 8) Stuart Bikson, Robin Buxar, Thomas Del Pup, Al Fisk, Carol Morlan, Micheline Sommers, Tracy Thompson, David Walker

Absent: 0)

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Mandy Mullins, Older Persons' Commission Deputy Director
Gregory Soule, CPA, Partner, Andrews Hooper Pavlic, PLC
Jeff Todd, Senior Accountant, Andrews Hooper Pavlic, PLC

ADDITIONS/CHANGES TO THE AGENDA

MOTION by Del Pup, seconded by Buxar, **Resolved**, to approve the Agenda as presented.

Aye: 8) Bikson, Buxar, Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 0)

MOTION CARRIED

PUBLIC COMMENT

Three public comments were received: one addressed the difficulty of using the automatic doors leading to and from the pool area, while the other two focused on overcrowding in the Water Zumba class.

APPROVAL OF THE MINUTES OF THE JANUARY 9, 2025, REGULAR MEETING

MOTION by Sommers, seconded by Buxar, **Resolved**, to approve the Minutes of the January 9, 2025, meeting, as presented.

Aye: 8) Bikson, Buxar, Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 0)

MOTION CARRIED

NEW BUSINESS

FY2024 Audit Review – Andrews Hooper Pavlic PLC

Greg Soule and Jeff Todd, from Andrews Hooper Pavlic PLC, presented the FY2024 Audit Review, giving an unmodified opinion with a strong financial position.

MOTION by Del Pup, seconded by Morlan, **Resolved**, to accept the FY2024 Audit Review, as presented.

Aye: 8) Bikson, Buxar, Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

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Nay: 0)

Absent: 0)

MOTION CARRIED

Special License Approval

E.D. Cortright announced that the "50 Welcome Party," initially planned for February 7, has been rescheduled after the invitations were lost by the postal service. She requested approval of the Special License Application with the Liquor Control Commission, for wine and beer service, on March 28, 2025.

MOTION by Morlan, seconded by Sommers, **Resolved**, to approve the Special License, as presented.

Aye: 8) Bikson, Buxar, Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 0)

MOTION CARRIED

Code of Conduct Revision

After conferring with OPC's attorney, E.D. Cortright sought approval for a revised Code of Conduct Policy that eliminates the COVID protocols. The Commissioners requested additional language be added to item number 15.

MOTION by Del Pup, seconded by Sommers, **Resolved**, to approve the Code of Conduct as revised and modified.

Aye: 8) Bikson, Buxar, Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 0)

MOTION CARRIED

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- Strategic Plan update on process improvement, communication, programs & services, facilities, staff development and planning and financials.
- Transportation update on the new QRyde dispatch software, and installation of new tablets. A presentation, "Navigating Public Transit in the Great Rochester Area," is scheduled for April 7 with three session times. Attendees will receive insights on SMART and OPC systems, tips on using Google Maps, SMART flex apps and Token Transit, including a hands-on look at a SMART bus, OPC bus and van.
- Wellness Week is March 10 – 14, and is comprised of complimentary activities. Over 25,000, 50+ households in the three communities, received the March newsletter. Since January 1, 500 new members registered and there were 48,619 event sign-ins.
- Special thanks to our community partners: Assistance League of SE Michigan for sponsoring the Valentine's Day luncheon for 125 individuals on February 12, and to Dinosaur Hill for the bunches of daffodils donated to the Meals on Wheels clients.

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- Staff Development Day was a success on February 28, with staff benefitting from a dynamic presentation on communication with Paula Tutman.
- April/May Events to mention at council meetings:
 - Top Chef – April 10
 - 5K Run/Walk for Meals on Wheels & Pancake Breakfast – June 7
 - Summer Solstice Soiree – June 20

COMMITTEE REPORTS

Finance Committee – no report

Facility Committee – no report

COMMISSIONERS' COMMENTS

Commissioner's comments were given.

ADJOURNMENT

Chairman Walker requested a motion to adjourn the meeting at 5:58 p.m.

MOTION by Buxar, seconded by Morlan, **Resolved**, to adjourn the meeting.

Aye: 8) Bikson, Buxar, Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 0)

MOTION CARRIED

NEXT REGULAR MEETING – THURSDAY, JUNE 5, 2025, AT 5:00 P.M.

AL FISK, SECRETARY
OPC GOVERNING BOARD

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Renee Cortright

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