

OLDER PERSONS' COMMISSION MARCH 7, 2024

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan 48307.

CALL TO ORDER

The Thursday, March 7, 2024, Governing Board Meeting was called to order by Chairman Walker at 5:00 p.m.

ROLL CALL

Present: 5) Al Fisk, Carol Morlan, Micheline Sommers, Tracy Thompson, David Walker
Absent: 3) Robin Buxar, Thomas Del Pup, Nancy Salvia

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Administrative Director
Laura Roch-Schoefer, Older Persons' Commission Financial Manager
Greg Soule, CPA – Andrews Hooper Pavlik PLC

Entered Commissioner Del Pup at 5:02 p.m.

ADDITIONS/CHANGES TO THE AGENDA

MOTION by Morlan, seconded by Fisk, **Resolved**, to approve the Agenda, as written.

Aye: 6) Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 2) Buxar, Salvia

MOTION CARRIED

PUBLIC COMMENT - none

APPROVAL OF THE MINUTES OF THE JANUARY 4, 2024, REGULAR MEETING

MOTION by Sommers, seconded by Morlan, **Resolved**, to approve the Minutes of the January 4, 2024, meeting, as presented.

Aye: 6) Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 2) Buxar, Salvia

MOTION CARRIED

NEW BUSINESS

FY2023 Audit Review – Andrews Hooper Pavlic PLC

Mr. Greg Soule, CPA – Andrews Hooper Pavlic PLC, presented the FY2023 Audit Review, giving an unmodified opinion with a strong financial footing.

MOTION by Del Pup, seconded by Sommers, **Resolved**, to accept the FY2023 Audit Review, as presented.

Aye: 6) Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 2) Buxar, Salvia

MOTION CARRIED

Caregiver Policy

E.D. Cortright presented a new Caregiver Policy which will provide the staff with a defined policy, and a new Caregiver Waiver and Release of Liability, prepared by legal counsel. Commissioner Del Pup requested that E.D. Cortright contact OPC's attorney to inquire if an additional member waiver is recommended.

MOTION by Del Pup, seconded by Morlan, **Resolved**, to approve the Caregiver Policy, as presented, with the addition of protective assurances provided by OPC legal counsel.

Aye: 6) Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 2) Buxar, Salvia

MOTION CARRIED

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- A Transportation update on the new transit center and dedicated website.
- Wellness Week is March 11 – 15, with complimentary activities for residents 50+ of Rochester, Rochester Hills and Oakland Township. Over 25,000 households received the March Newsletter announcing the event. Since January 1, 2024, there are 45,713 event sign-ins. New members for this are at 551.
- The Volunteer Appreciation Luncheon is April 26, from 5 – 7:30 p.m. Board members are invited to attend in gratitude for their commitment to the OPC.
- Plans are underway for the Summer Solstice Soiree on June 21. Sponsors to date are: Controller Technologies (Presenting Sponsor), Ascension Providence Rochester (Dinner Sponsor), Modetz (Desert Sponsor), Cedarbrook (Champagne Reception), and Pixley Funeral Home (Auction Sponsor).
- Special thanks to the following community partners:
 - Hollywood market for donating 400 paczkis for Meals on Wheels clients.
 - Assistance League of SE Michigan for sponsoring the St. Patrick's Day Luncheon on March 14, for 160 members.
 - Dinosaur Hill Daffodil Fundraiser will result in bunches of daffodils being donated and delivered to Meals on Wheels clients to brighten their day in March.
- OPC Events in January and February:
 - Indoor Triathlon was a success with over 44 competitors between ages 30 – 79.
 - Representative Mark Tisdell provided a Valentine's Day Concert for 80 members.
 - A successful Staff Development Day on February 2, with staff benefitting from presentation on Dementia, Customer Service Care and Teamwork & Conflict Resolution with Rochester Chief of Police George Rouhib.
- March/April/May Events to mention at Council/Trustee Meetings:
 - Dementia Workshops with Dr. Beth Nolan on April 16.
 - Approximately 20 staff members from various departments will participate in a Private Skill Workshop from the Positive Approach to Care.

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- Both Workshops are courtesy of the Rochester Hills ARPA Nonprofit Grant.
- 650 Players Spring Show "Life is Better with Friends" – May 6 – 10
- 5K Walk/Run for Meals – June 1 with Pixley Funeral Homes (Presenting Sponsor)

COMMITTEE REPORTS

Finance Committee – no report

Facility Committee – Chairman Walker reported that the Committee met with representatives from Ameresco, who presented a proposal to improve energy efficiency and give oversight for all mechanical systems that need replacement in the facility.

COMMISSIONERS' COMMENTS

Commissioners' comments were given.

ADJOURNMENT

Chairman Walker requested a motion to adjourn the meeting.

MOTION by Morlan, seconded by Del Pup, **Resolved**, to adjourn the meeting at 5:57 p.m.

Aye: 6) Del Pup, Fisk, Morlan, Sommers, Thompson, Walker

Nay: 0)

Absent: 2) Buxar, Salvia

MOTION CARRIED

NEXT REGULAR MEETING – THURSDAY, JUNE 6, 2024, AT 5:00 P.M.

AL FISK, SECRETARY
OPC GOVERNING BOARD

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Renee Cortright

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